

Bylaws EMBnet

General Rules & Regulations for the Functioning of the Stichting & its Boards

Section I – The Membership

1. EMBnet comprises a range of specialist members, with expertise in bioinformatics data, software and/or training provision.
2. New members may be admitted to EMBnet on payment of an annual membership fee commensurate with their career status and/or their role within EMBnet.
3. The Operational Board may also extend, gratis, Honorary Membership to specific individuals, in recognition of past services to EMBnet, to the field of Bioinformatics, etc.

Section II --- The Committees & SIGs

1. The Executive Board may establish specialist Committees to carry out specific tasks.
2. Ordinary Committee membership is entirely at the discretion of the Executive Board and relevant Committee Chair, but must have at least 3 members (including the Chair and a designated Secretary to minute its meetings), drawn from the Constituency.
3. Committees are established for an unlimited period but can be dissolved at any time by a majority vote of the Executive Board.
4. Each Committee will have specified duties, aims and targets.
5. If funding is required to meet some of a Committee's aims, a budget may be requested from the Executive Board against a written proposal; the request will be evaluated by the Executive Board in relation to EMBnet's financial position at the time.
6. Committee Chairs have overall responsibility for completion of planned activities, and will issue regular reports to the Executive Board, ensuring that, where appropriate, accounts are kept.
7. The Executive Board may designate some of the activities of its members as SIGs and, at their discretion, invite the Chairs of those SIGs to sit on the Operational Board.
8. SIGs may or may not be separately funded entities with broader membership than EMBnet, but their Chairs must be EMBnet members.

Section III --- Finances

1. A list of planned expenses should be prepared annually for the Operational Board, including (but not limited to) AGM costs, Committee budgets (where possible/appropriate), accounting fees, website registration and design fees, bank account fees, etc.
2. Any transfer of money above 1000 euro from the EMBnet bank account must be approved by at least two Executive Board members.
3. The fee for a given year will be waived for a member who organises an AGM in that year.
4. Individual members, or other subjects that serve EMBnet, can be invited by the OB to attend the EMBnet AGM and be reimbursed for expenses for their participation.

Section IV --- Conflicts

1. Conflicts between Committees and/or members will be investigated and resolved by the Executive Board.

Section V --- Miscellaneous

1. EMBnet representatives in other organisations are appointed for a defined period of time by the Operational Board. The representatives shall report monthly to the OB about the activities and achievements pertaining to the EMBnet.
2. The Byelaws may be changed at any Operational Board Meeting by a majority vote.
3. The Operational Board shall decide on issues not covered by the Statutes and Byelaws.